



Position Title: Buyer II

About Us:

We are a leading technology provider to the traditional and new energies industry; delivering fully integrated projects, products, and services. With our proprietary technologies and comprehensive solutions, we are transforming our clients' project economics, helping them unlock new possibilities to develop energy resources while reducing carbon intensity and supporting their energy transition ambitions.

Description:

Position is accountable for the effective execution of procurement activities for the full purchase-to-pay cycle for complex and strategic Purchase Orders within a high tempo environment of an operating Service Base. Implements Project procurement strategies and activities to mitigate risk and deliver to budget, schedule, quality, cost, compliance.

Responsibilities:

- Collaborates with category and operational stakeholders to procure goods and services for assigned categories from requisition receipt to invoice payment. Negotiates purchase order terms to meet budget, delivery and quality targets to avoid or minimize internal and external customer downtime.
- Leads conversations with other functions and with the supply base to resolve issues or disruptions within the procure to pay process such as alignment on scope and schedule, invoice discrepancies or quality notifications.
- Routinely maintains and communicates cost and lead time information within ERP system and with stakeholders.
- Serves as the single point of contact for Supplier inquiries
- May participate in special projects and assignments regarding Lean initiatives and continuous improvement projects.
- Ensures purchases orders created are compliant with legal, quality, and commercial standards

Requirements:

- Bachelor's degree in supply chain, business management, engineering or equivalent
- 5+ years procurement experience
- Ability to work under minimum supervision on assignments that are broad in nature
- Lean / Problem solving mindset

Instructions to Apply:
Send resume and cover letter to
<https://careers.technipfmc.com/job/Georgetown-Buyer-II/1174796300/> with
subject line: Buyer II - First and Last