

## Service Delivery Coordinator

**Would you like to take ownership of delivering an exceptional service to our customers?**

**Are you passionate about building relationships and ensuring customer success?**

### Partner with the best

As a Service Delivery Coordinator, you will ensure that we maximize our short and long term revenue, profit and cash collection opportunity by ensuring flawless execution. You will oversee the on-time delivery, contract adherence and payment for our customers. You will coordinate job activities across organizational boundaries to ensure we deliver to our customers.

As a Service Delivery Coordinator, you will be responsible for:

- Following and recording internal and external Health Safety and Environmental policies and procedures to ensure a safe, compliant environment
- Acting as primary point of contact and trusted advisor to customers to build relationships and ensure customer success
- Building successful long term customer relationships that lead to high levels of customer satisfaction and contract growth
- Conducting all activities in line with our non-negotiables, applicable processes and cultural pillars.
- Ensuring the assigned contracts/quotes are fully understood and capitalized upon.
- Coordinating and monitor all job activities as outlined in MTJC across organizational boundaries.
- Scheduling and dispatching of resources in line with job requirements.
- Being familiar with the assigned client's process for MOC / escalation to ensure the proper process is followed when there is risk of not achieving the clients objectives

### Fuel your passion

To be successful in this role you will:

- Bachelor's degree from an accredited university or college (or a high school diploma / GED)
- 3 years of relevant field services experience
- Have previous experience coordinating within an O&G office
- Have previous experience with Hydraulic Modeling software in deepwater
- Have previous experience with Managed Pressure Drilling a plus
- Be an experienced problem solver, with a methodical approach to solving complex customer issues
- Demonstrate good communication skills and the ability to work well in a team
- Have experience working with multiple internal teams to execute logistics to meet customer requirements

### Working with us

Our people are at the heart of what we do at Baker Hughes. We know we are better when all of our people are developed, engaged and able to bring their whole authentic selves to work. We invest in the health and well-being of our workforce, train and reward talent and develop leaders at all levels to bring out the best in each other.

## About Us

With operations in over 120 countries, we provide better solutions for our customers and richer opportunities for our people. As a leading partner to the energy industry, we're committed to achieving net-zero carbon emissions by 2050 and we're always looking for the right people to help us get there. People who are as passionate as we are about making energy safer, cleaner and more efficient.

## Working for You

Our inventions have revolutionized energy for over a century. But to keep going forward tomorrow, we know we have to push the boundaries today. We prioritize rewarding those who embrace challenge with a package that reflects how much we value their input. Join us, and you can expect:

- Contemporary work-life balance policies and wellbeing activities
- Comprehensive private medical care options
- Safety net of life insurance and disability programs
- Tailored financial programs
- Additional elected or voluntary benefits

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## Join Us

Are you seeking an opportunity to make a real difference in a company with a global reach and exciting services and clients? Come join us and grow with a team of people who will energize and inspire you!

## Interested Applicants should apply at:

<https://careers.bakerhughes.com/global/en/job/R26890/Service-Delivery-Coordinator-Guyana>