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# EXPRESSION OF INTEREST

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ACCOMMODATION SERVICES



SEPTEMBER 7, 2021  
NOBLE DRILLING SERVICES, INC

## EXPRESSION OF INTEREST

Reference: NDSI-2021-0709-02  
Issues Date: September 7, 2021  
Closing Date: September 22, 2021

### Overview:

Noble Drilling (Guyana) Inc., an affiliate of Noble Corporation, is in the process of pre-qualifying companies who can provide hotel accommodations in Georgetown for personnel crew changes for our offshore drilling rig located offshore Guyana. Since 1921, Noble's mission has been to deliver drilling services that enable our customers to exceed their objectives in finding and developing oil and gas resources. The Company owns and operates one of the most modern, versatile, and technically advanced fleets in the offshore drilling industry. Noble performs, through its subsidiaries, contract drilling services with a fleet of 20 offshore drilling units, consisting of 12 drill ships and semisubmersibles and 8 jack-ups, focused largely on ultra-deep water, high specification and harsh environment drilling opportunities in both established and emerging regions worldwide.

### **Description:**

This EOI is to provide **Hotel Accommodations Services** for crew changes of the Noble Drilling vessels working offshore Guyana. More than one provider may be contacted.

- Contractor shall supply a commercial proposal that includes the following rates:
  - Estimated cost for single occupancy rooms
  - Estimated cost for double occupancy rooms
  - Notes regarding room assignment and personnel charges
    - Noble reserves the right to assign personnel to single or double occupancy rooms as required. Minimum number of rooms required for a crew change of **50 people is 25**.
      - Contractor shall consider the possibility of overlapping times during crew changes and may be required to provide more rooms.
    - Noble reserves the right to set a cap for personal and/or room charges as decided by Noble management.
    - Final count of personnel staying at hotel shall be provided by the Noble administrator working on site.
- Crew changes are based on a rotation, regardless of national holidays. Note that days of the week, arrival/departure hours, and final number of personnel may vary from week to week.
- Contractor shall supply a cost per meal.
- Contractor shall be able to supply "lunch boxes" on demand as crew change times may vary each day.
  - "Lunch boxes" shall be available at odd hours of the day, even when the hotel's restaurant is not open.
  - Final count of personnel requiring "lunch boxes" shall be provided by the Noble administrator working on site.
- No alcohol shall be served to Noble personnel staying at hotel.
- Contractor shall supply the following supporting documentation:
  - List of restaurants available at the hotel, with hours of service.
  - Security plans for hotel in case of an emergency
- Contractor shall provide a list of nearby hospitals and/or clinics within the area that can be reached in case of an emergency

### General supplier qualifications:

- Contractor may be subjected to quality audits and/or safety assessments for validating safety programs or best safety practices.
- Contractor shall satisfy all requirements and regulations applicable for operation in Guyana.
- Contractor must demonstrate an effective system for assessing service quality and resolving deficiencies.
- Contractor must demonstrate certificate of incorporation as proof of Guyanese ownership.
- Contractor must be registered with the Centre for Local Business Development by the time of submittal of EOI.

**APPENDIX A  
NOBLE DRILLING QUESTIONNAIRE**

**1.1 Noble Questionnaire**

**1.2 Evaluation and Contact Information**

*Please fully complete all questions*

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Parent Company: \_\_\_\_\_

Subsidiaries: \_\_\_\_\_

Subcontractors: \_\_\_\_\_

Contact information: \_\_\_\_\_

Telephone number: \_\_\_\_\_

Alternate phone number: \_\_\_\_\_

Contract Contact: \_\_\_\_\_

Title: \_\_\_\_\_

Alternate Contact: \_\_\_\_\_

Title: \_\_\_\_\_

HSE Contact name: \_\_\_\_\_

**1.3 Services & Materials Description:** Hotel Accommodations

**1.4 EOI Reference Number:** NDSI-2021-0709-02

**1.5 Title to EOI:** Hotel Accommodations Services for Noble Drilling (Guyana) Inc.

**2.1 Health, Safety, Environment & Security Requirements**

The safety of our people is Noble's greatest responsibility and we believe every job can and must be done safely. Every Noble employee or contractor is accountable for conducting operations in a safe and environmentally responsible manner every minute of the day. We are stewards of our global natural resources and our collective efforts assure that current and future generations will enjoy the benefit of a cleaner environment. Interested contractors must have a comprehensive Health, Safety, and Environment program along with a Quality Management System in adherence to any local regulatory compliance.

**2.2 Contractor to provide historical safety performance for past 2 years:**

- Person Hours \_\_\_\_\_
- Number of Medical First Aid Injuries \_\_\_\_\_
- Number of Restricted Work Injuries \_\_\_\_\_
- Number of Lost Time Injuries \_\_\_\_\_
- Number of Fatalities \_\_\_\_\_
- Number of Medical Aid Injuries \_\_\_\_\_
- Number of Lost Days due to Injury \_\_\_\_\_

**2.3 What is the safety culture of your company? Please answer with Yes/No and provide documentation where applicable**

- Does your company have a written HS&E (Health, Safety & Environmental) policy?
- Does your company provide employees with a company handbook?
- Does your company conduct regular safety meetings and use any safety awards or incentives?
- Does your company have a dedicated safety and environmental staff?
- Does your company provide PPE that is required for the job?
- Does your company have a process for employees to understand safe work practices?
- Does your company track performance KPI's?

- Does your company have a written policy describing the roles and responsibilities that will be initiated in the event of an accident?
- Does your company have a written process in place to share lessons learned from accidents?
- Does your company conduct periodic inspections and conduct safety audits?
- Does your company have an emergency response plan?
- Does your company have a formal alcohol and drug policy?

### 3.1 Experience Providing Transportation Services

- Contractor to describe any past experiences providing transportation services
- Contractor to demonstrate any existing or prior experience operating in Guyana

### 4.1 Submission Requirements

When submitting a proposal, to facilitate the evaluation process, the contractor is encouraged to organize their proposal into distinctive sections that correspond with the individual categories described in the Request for Proposal.

### 4.2 Schedule of Proposal Dates

Issue of Request for Proposal	September 7, 2021
Final Date for e-mail information request	September 16, 2021
Proposal Due Date	September 22, 2021
Award and Notification to Successful Bidder	Week of September 30, 2021
Non-Award Notification to Bidder	Week of September 30, 2021
Contract start date	Early to mid-October 2021

*Proposals received after the deadline may not be accepted.*

### 4.3 Vendor Submission Instructions:

Vendor submissions in response to this Request for Proposal must include the reference number [NDSI-2021-0709-02](#) along with the following information by the closing date of **September 22, 2021**.

Bidder agrees that response to this Request for Proposal will constitute an offer to contractor which will be valid for a (90) ninety calendar days from the closing date of the Proposal.

Bidder certifies that he has examined and carefully reviewed the Request for Proposal and understands the services to be performed and the requirements set forth in the Proposal.

This Request for Proposal may or may not result in the awarding of a contract.

Participation in this Request for Proposal, including any statements oral or written between Noble Drilling (Guyana) Inc. and your company, shall not create or be deemed to create any binding legal relationship or contract, or be construed to do so between Noble Drilling (Guyana) Inc. and your company. All costs associated with the preparation of your response to this Request for Proposal shall be at your company's expense.

If awarded contract, Bidder agrees to execute Contract in advance of the start date of work to be performed. Any proof of insurance and valid certificates must be received if requested by the Company within 14 (fourteen) days from the date of award.

**Responses to the EOI must be submitted electronically only by the closing date to the address listed below:**

Noble Drilling Services Inc.  
 Attention: Charles Finley  
 Supply Chain Manager  
 CFinley@noblecorp.com  
 +1-713-239-6479