

**REQUEST FOR INFORMATION (RFI)**  
ON BEHALF OF GUYANA DEEP WATER OPERATIONS INC. (GDO)

**BUILDING AND MAINTENANCE SERVICES**



A Subsidiary of



## 1. BACKGROUND

**Guyana Deep Water Operations Inc. (GDO)**, hereinafter referred to as the "Company", a subsidiary of SBM Offshore is the operator of the Liza FPSOs'. SBM Offshore provides floating production solutions to the offshore energy industry, over the full product life cycle. The Company is market leading in leased floating production systems with multiple units currently in operation and has unrivalled operational experience in this field. The Company's main activities are the design, supply, installation, operation and the life extension of Floating Production, Storage and Offloading (FPSO) vessels. These are either owned and operated by SBM Offshore and leased to its clients or supplied on a turnkey sale basis.

## 2. GUYANESE CONTENT

Guyanese content development is the key factor to the success of our operation. We are committed in establishing Guyanese partnerships and develop Guyanese content. Thus, at technical and commercial similarities between bidders, we will consider the following preference:

1. Guyanese Company (*as per definition in BILL No. 21 of 2021, LOCAL CONTENT BILL 2021*)
2. Guyanese-owned, registered in Guyana
3. CARICOM-owned, registered in Guyana
4. CARICOM-owned, not registered in Guyana
5. International company

It is our commitment for long-term sustainability to create social and commercial benefit back to Guyana whenever possible without jeopardizing the HSSE & Quality of the products and services to be delivered as well as for our crew & facilities. Companies answering the RFI will have to present their involvement for the Guyana community and/or any involvement in sustainability project or development in Guyana.

## 3. OBJECTIVES

This request for information (RFI) seeks technical and operational information from suppliers for meeting the Company's bid selection requirements for Building and Maintenance Services.

This RFI has several objectives:

1. We may use responses from you and the other participants to validate and further develop Company's recommendations for the Request for Quotation (RFQ) for Building and Maintenance Services. The RFI process allows us to seek your input and develop a list of qualified bidders before structured bid rules take effect.
2. Second, the RFI process provides you an opportunity to begin developing your responses to some of the potential requirements if you are selected for the RFQ.

Finally, depending on responses from you and the other participants, the Company may unbundle the services described in this RFI and in a future RFQ (Request For Quotation) into several enabling agreements that may be awarded to more than one bidder.

## 4. SCOPE OF SUPPLY

### a. Description

Building and Maintenance Services, the objective of this scope is to manage and provide trained personnel in relation to the maintenances of the Office building; Civil works, Electrical works, Plumbing and scheduled services to upkeep the building.

### b. Scope of Supply Requirement(s)

The scope of services and requirements is as follows:

#### Building Maintenance Services:

- Supplier shall provide trained personnel for each scope.
- Supplier shall provide a focal point to support and coordinate all scheduled maintenances for the building which includes plumbing system, painting of the building, Generator maintenance as well as refill of Fuel, Septic Services and but not limited to yard maintenance.
- We require an ECI certified personnel to carry out the maintenance of the Generator; Proof of Certificate to be provided.
- Supplier to set in place an on- call service (24hrs) for emergencies.
- Supplier is required to carry out Civil works at the building, as per requests.

HSE requirement:

- Supplier is required to have an HSE Management System established.
- Supplier to provide Job Safety Analysis prior to every commencement of work.
- Supplier to ensure an HSE specialist is present at every job.
- Supplier is required to provide correct PPE for their personnel, tools, and equipment.

Additional Supplier Requirements for your submissions as per the below:

- Please provide a description of your prior relevant experience with similar entities in the Oil and Gas Sector.
- Please provide past references of where you have performed similar services.
- Please give a brief explanation as to why you believe your experience, background and capabilities would make your company qualified to support this service.

## 5. TIMETABLE

TIMETABLE		
Bid Package Identification	RFI Issuance date	RFI Due Date (5pm GYT)
	15 <sup>th</sup> March, 2022	30 <sup>th</sup> March, 2022

\*Bid package opportunities may subject to change at the discretion of GDO without prior notice.

Please be informed if you don't reply our Request For Information (RFI) within the expected time frame, or you miss to provide required documentation, your company may not be considered for this supply.

## 6. RFI INSTRUCTIONS

Bidder shall not contact any other employee of GDO who are in any way related to this RFI process during this RFI process, unless otherwise specifically instructed.

### 6.1. Deliverables

- 6.1.1. Bidder shall fill and return the **COMPANY INFORMATION** document provided
- 6.1.2. Bidder shall sign and return the **NON-DISCLOSURE AGREEMENT** document provided
- 6.1.3. Bidder shall provide the **SCOPE OF SUPPLY REQUIREMENTS'** documents, under 4. SCOPE OF SUPPLY, if mentioned
- 6.1.4. Bidder shall provide additional information using prescribed forms or templates when specifically instructed

### 6.2. Registrations

- 6.2.1. Bidder shall register in the **Centre For Local Business Development (CLBD)** in Guyana

## 7. DELIVERY

- 7.1. All documents required shall be delivered at the following email addresses before the RFI Due Date, 30<sup>th</sup> March 2022 COB (Close Of Business, 5:00 PM). No delay or extension will be granted.

[Kristie.Salaru@sbmoffshore.com](mailto:Kristie.Salaru@sbmoffshore.com)

[GuyanaDeepwaterOperationsInc@SBMOffshore.com](mailto:GuyanaDeepwaterOperationsInc@SBMOffshore.com)

- 7.2. The email title format must respect as follow: **GDO-SCM-002- Building and Maintenance Services – Your Company Name — Final RFI Submission**
- 7.3. Your e-mailed responses should be limited to a reasonable size (<15MB). If the response is >15MB, then multiple submissions <15MB are acceptable.

## 8. FOLLOW-UP PROCESS

Upon screening of your company details with Centre of Local Business Development (CLBD) portal, you will receive pre-qualification questionnaires from GDO. It is within your responsibility to meet the necessary deadline to go further for consideration. During this time, you may still receive Request for Quotations (RFQs), but final award will ONLY be to qualified companies.

## 9. DISCLAIMER

This RFI is not an invitation to tender for the described Scope of Supply. GDO has no commitment or obligation, implied or otherwise, to issue a tender or enter a contract related to the described Scope of Supply. Participation in this RFI exercise does not construe or imply any commitment to any party or entitle any party to any indemnity or any form of payment from GDO.

Sincerely,

**GUYANA DEEP WATER OPERATIONS INC.**