

Position	Supply Chain Manager
Date Posted	15-Aug-24
Closing Date	01-Sep-24
Work Place	Eccles Ty office- New office on East Bank; near to airport; Georgetown, Guyana
Company	Offshore Project Support Services (Guyana) Inc
About the Company:	
<p>Offshore Project Support Services (Guyana) Inc is a renowned Oil & Gas support services organization specializing in ship repairs, oil rig SPS, Upgrade and repairs project delivery, FPSO fabric maintenance projects, and annual inspection, intermediate UWILD services. With a commitment to excellence and safety, we deliver top-notch services to our clients in the maritime and oil & gas industries.</p> <p>As we continue to grow and expand our presence in Guyana, we are seeking an experienced and strategic Supply Chain Manager to oversee our supply chain activities and contribute to the success of our projects.</p> <p>We are integrated with the renowned Shipyard established in Spain, Supporting the Marine industry since 1989.</p> <p>Spreading our wings to Guyana to support our existing clients operations in Guyana, delivering our high industry standards projects within the agreed costs frame work.</p> <p>Our vision is to Provide cost effective Standardised Support Services Safely to our client globally to reduce DT and improve Performance.</p>	
About the job	
<p>Reporting directly to the Managing Director, the Supply Chain Manager will be responsible for managing and optimizing all aspects of the supply chain, including procurement, logistics, inventory management, and vendor relationships. The role requires a strategic thinker with strong leadership skills who can drive efficiencies, reduce costs, and ensure timely delivery of materials and services to support our onshore and offshore projects.</p> <p>This unique opportunity boasts the ability to work within an environment in which you will be extremely valued and have the opportunity to grow</p>	
Key Role &Responsibilities	<p>1. Strategic Planning: Develop and implement strategic plans for the supply chain to support the company's objectives and project requirements. Analyze market trends, industry developments, and supplier capabilities to identify opportunities for improvement and innovation. Collaborate with cross-functional teams to align supply chain strategies with project timelines and resource requirements.</p> <p>2. Procurement Management: Lead procurement activities, including supplier selection, negotiation, and contract management, to ensure cost-effective sourcing of materials, equipment, and services. Develop and maintain relationships with key suppliers and vendors, fostering collaboration and driving performance improvements. Monitor supplier performance, evaluate vendor capabilities, and implement strategies to mitigate risks and ensure continuity of supply.</p> <p>3. Logistics and Distribution: Oversee logistics operations, including transportation, warehousing, and distribution, to optimize efficiency and minimize lead times. Coordinate with freight forwarders, customs agents, and transportation providers to ensure timely delivery of goods and materials to project site Implement inventory management systems and processes to optimize inventory levels, reduce holding costs, and prevent stockouts. Manage Warehousing</p> <p>4. Quality and Compliance: Establish quality standards and specifications for purchased materials and services, ensuring Monitor and enforce adherence to quality control procedures throughout the supply chain, including supplier audits and inspections. Implement continuous improvement initiatives to enhance quality, efficiency, and sustainability across the supply chain.</p> <p>5. Team Leadership and Development: Lead and mentor a team of supply chain professionals, providing guidance, support, and professional development opportunities. Foster a culture of collaboration, accountability, and continuous learning within the supply chain team. Promote a safe and inclusive work environment, emphasizing adherence to health, safety, and environmental standards. Must have ONE TEAM ONE VISION culture</p>
Role Requirements	<p>Proficient in English Bachelor's degree in Supply Chain Management, Logistics, Business Administration, or a related field. Master's degree or professional certification (e.g., CSCP, CPIM) preferred. Proven experience in supply chain management, procurement, and logistics, preferably in the maritime or oil & gas industry. Strong analytical and problem-solving skills, with the ability to analyze complex data and make data-driven decisions. Excellent negotiation and contract management skills, with a track record of achieving cost savings and Proficiency in supply chain management software and systems or manual systems (e.g., ERP, WMS, TMS). Excellent communication and interpersonal skills, with the ability to collaborate effectively with internal stakeholders and external partners. Leadership experience, with the ability to motivate and inspire teams to achieve high performance. Must be Guyanese</p>
Benefits	<p>Competitive salary commensurate with experience. Opportunities for professional development and growth. Dynamic and collaborative work environment. Contribution to impactful projects in the maritime and oil & gas sectors.</p>
Apply	<p>Please forward your Curriculum Vitae to hr@opszg.gy Email subject must refer to the Job Position applied for & candidate Name:</p>
<p>Join Offshore Project Support Services (Guyana) Inc as a Supply Chain Manager and play a key role in optimizing our supply chain operations to support our offshore projects. Apply now and be part of our dynamic team!</p>	