



SAIPEM has a vacancy for a Local Content Coordinator.

RESPONSIBILITIES AND DUTIES:

- Monitor the company's adherence to obligations under the Local Content Act.
- Monitor and compile data pertinent to Saipem's reporting requirement obligations under the Local Content Act.
- Liaise with relevant internal departments to support and monitor the implementation of the company's strategies to develop Local capacity in line with the Local Content Act and report on the progress of these activities.
- Support the Organization and coordination of local capacity-building activities both within Saipem Guyana Inc. and with all external stakeholders.
- Coordinate communication with internal and external stakeholders regarding their local content obligations.
- Actively participate in various aspects of the information and communication processes for the Company..
- Perform other duties as required.

Core Competencies:

- Knowledge of Guyana's Local Content Act and various obligations under the act.
- Strong command of written and spoken English.
- Information Technology Skills: Proficiency in Microsoft Office Suite.
- Excellent analytical skills.
- Strong ability to think at a macro and micro level.
- Good organizational and interpersonal skills
- Problem Solving Skills

EDUCATION AND EXPERIENCE:

- Bachelor's Degree in Law or Business Management
- Minimum 2 years experience in corporate compliance or related activities.
- Knowledge of the key players in the local business community
- Experience interfacing with government and other external stakeholders.

Please send your resume with the subject "**LOCAL CONTENT COORDINATOR**" to

saipemgycareers@saipem.com

Please note, that the closing date for applications is **July 15th, 2021.**

Only Qualified candidates will be contacted