

REQUEST FOR INFORMATION (RFI)
ON BEHALF OF GUYANA DEEP WATER OPERATIONS INCORPORATED (GDO)

**REPAIR, MAINTENANCE, STORAGE AND PRESERVATION OF VALVES
AND ACTUATORS**



1. BACKGROUND

Guyana Deep Water Operations Incorporated (GDO), hereinafter referred to as the "Company", a subsidiary of SBM Offshore is the operator of the Liza Destiny, Liza Unity and Prosperity Floating Production, Storage and Offloading (FPSO) vessels. SBM Offshore provides floating production solutions to the offshore energy industry, over the full product life cycle. The Company is market-leading in leased floating production systems with multiple units currently in operation and has unrivalled operational experience in this field. The Company's main activities are the design, supply, installation, operation and life extension of FPSO vessels. These are either owned and operated by SBM Offshore and leased to its clients or supplied on a turnkey sale basis.

2. GUYANESE CONTENT

Guyanese content development is the key factor to the success of our operation. We are committed to establishing Guyanese partnerships and developing Guyanese content. Thus, at technical and commercial similarities between bidders, we will consider the following preference:

1. Guyanese Company (*as per definition in Act No. 18 of 2021, LOCAL CONTENT ACT 2021*)
2. Non-Guyanese Company

It is our commitment to long-term sustainability to create social and commercial benefits back to Guyana whenever possible without jeopardising the HSSE & Quality of the products and services to be delivered as well as for our crew and facilities. Companies answering the Request for Information (RFI) will have to present their involvement in the Guyana community and/or any involvement in sustainability projects or development in Guyana.

3. OBJECTIVES

This RFI seeks technical and operational information from suppliers for meeting the Company's bid selection requirements for the repair, maintenance, storage and preservation of valves and actuators.

This RFI has several objectives:

1. We may use responses from you and the other participants to validate and further develop the Company's recommendations for the Request for Proposal (RFP) for the repair, maintenance, storage and preservation of valves and actuators. The RFI process allows us to seek your input and develop a list of qualified bidders before structured bid rules take effect.
2. Second, the RFI process provides you with an opportunity to begin developing your responses to some of the potential requirements if you are selected for the RFP.

Finally, depending on responses from you and the other participants, the Company may unbundle the services described in this RFI and in a future RFP into several enabling agreements that may be awarded to more than one bidder.

4. SCOPE OF SUPPLY

a. Description

The SUPPLIER shall provide testing, repair services and supply of parts for the types of valves and actuators listed below, but not limited to it, and whenever applicable:

- **PSV-Pressure Safety Valves;**
- **PRV-Pressure and Vacuum Relief Valves;**
- **Gate Valves;**
- **Ball Valves;**
- **Globe Valves;**
- **Butterfly Valves;**
- **Check Valves;**
- **Knife Valves;**
- **Control Valves;**
- **Pneumatic, Hydraulic and Electric Actuators.**

b. Scope of Supply Requirement(s)

The SUPPLIER must demonstrate the capability to perform the scope of work.
 The SUPPLIER shall be American Bureau of Shipping (ABS) certified and all SUPPLIER’S personnel and material shall also conform to the ABS standards, to the drawings, references, specified technical manuals and all notes contained therein.
 The SUPPLIER must have a workshop equipped with all the machines and necessary tools to carry out the maintenance/repairs and tests, according to different standards and pressures required, for the equipment listed in 4 a. Issuance of quality documents, with photo report, registration of services performed, test certificates, warranty term and final compliance according to the COMPANY standard. The SUPPLIER will be responsible for notifying the COMPANY which components will be necessary for service, this list will be present in the reports.
 The SUPPLIER must have a warehouse available in Guyana and with the capacity and appropriate conditions to accommodate large quantities of actuators and valves of different sizes.
 The SUPPLIER shall provide suitable storage space for the COMPANY’S valve inventory and proper preservation routine.
 The SUPPLIER needs to demonstrate that it has or can implement effective stock management as well as adequate storage and preservation procedures for each type of equipment as per standards and/or the Original Equipment Manufacturer (OEM) procedures. Storage and preservation procedures shall take account of the changes in environmental conditions from OEM to SUPPLIER and to offshore site.

Additional information:

The SUPPLIER shall keep PSV onshore service and needs to have a PSV inspector available in-country at all times. The PSV Inspector is required to have at least five to 10 years’ experience in PSV recertification.
 The SUPPLIER must ensure proper hygiene is always in practice. Hygiene and Safety Notices after approval by the PURCHASER shall be affixed in appropriate areas. All personnel must have valid training of minimum, but not limited to, HUET-CA-EBS, PST, First Aid, Medical, etc. accordance with the offshore oil & gas industry standards of ILO/IMO/National law. The SUPPLIER shall implement a training programme and be able to provide evidence to PURCHASER.
 The SUPPLIER shall ensure selected personnel have a good command of the English language and can read, write and speak well enough to carry out their duties safely.
 The SUPPLIER shall ensure selected personnel have the required training and competency to fulfill their duties in a safe and efficient manner for the execution of activities involving a risk to the operation and/or people such as welders, mechanics, electricians, operators, crane operators among others.
 Proof of qualification training of professionals by a recognised entity and compatible with the activity.
 Knowledge of the critical procedures of SBM Offshore related to performing activities that involve risks (when applicable).

5. TIMETABLE

TIMETABLE		
Bid Package Identification	RFI Issuance date	RFI Due Date (17:00hrs GYT)
	May 14, 2024	May 31, 2024

*Bid package opportunities may be subject to change at the discretion of the company without prior notice.

Please be informed if you don’t reply to our RFI within the expected time frame, or you do not provide the required documentation, your company may not be considered for this supply.

6. RFI INSTRUCTIONS

Bidder shall not contact any other employee of the COMPANY who is in any way related to this RFI process during this RFI process unless otherwise specifically instructed.

6.1. Deliverables

- 6.1.1. The Bidder shall fill and return the **COMPANY INFORMATION** document provided.
- 6.1.2. The Bidder shall sign and return the **NON-DISCLOSURE AGREEMENT** document provided.
- 6.1.3. The Bidder shall provide the **SCOPE OF SUPPLY REQUIREMENTS’** documents, under 4. SCOPE OF SUPPLY, if mentioned.
- 6.1.4. The Bidder shall provide additional information using prescribed forms or templates when specifically instructed.

6.2. Registrations

- 6.2.1. The Bidder shall register with the **Centre for Local Business Development (CLBD)** in Guyana.

7. DELIVERY

- 7.1. All documents required shall be delivered to the following email addresses before the RFI Due Date, May 31, 2024, COB (Close of Business, 17:00hrs). No delay or extension will be granted.

Helder.Cardoso@SBMOffshore.com
GuyanaDeepwaterOperationsInc@SBMOffshore.com

- 7.2. The email title format must respect as follows: **GDO Repair and Maintenance of Valves and Actuators RFI – Your Company Name — Final RFI Submission**

- 7.3. Your e-mailed responses should be limited to a reasonable size (<15MB). If the response is >15MB, then multiple submissions <15MB are acceptable.

8. FOLLOW-UP PROCESS

Upon screening of your company details with the Centre for Local Business Development (CLBD) portal, you will receive pre-qualification questionnaires from the Company. It is within your responsibility to meet the necessary deadline to go further for consideration. During this time, you may still receive Request for Quotations (RFQs), but the final award will ONLY be to qualified companies.

9. DISCLAIMER

This RFI is not an invitation to tender for the described Scope of Supply. The company has no commitment or obligation, implied or otherwise, to issue a tender or enter a contract related to the described Scope of Supply. Participation in this RFI exercise does not construe or imply any commitment to any party or entitle any party to any indemnity or any form of payment from the Company.

Sincerely,

GUYANA DEEP WATER OPERATIONS INCORPORATED