

Request for Information



About Us

We are an owner/operator and EPCI (Engineering, Procurement, Construction, and Installation) general contractor of floating production systems including Floating Production Storage and Offloading (FPSO) units, Floating Storage and Offloading (FSO) units, FLNGs, Tension Leg Platforms (TLPs), SemiSubmersibles, Mooring Systems and new technologies which will meet the challenges of gas production floaters.

Reference Name

Office Remodeling

Scope of Work

Remodeling the MODEC Guyana corporate office to create a modern, functional, and aesthetically pleasing workspace. MODEC expects a fully remodeled office, ready for immediate use upon project completion.

3.4.1 Materials:

• Walls:

o Type: Drywall with a smooth finish.

Paint: Low-VOC, washable paint.

Color: Light, neutral colors (e.g., white, light grey).

o Type: Glass wall with metal frame

Transparent and Frost Glass

• Ceilings:

o Type: Acoustic ceiling tiles.

o Specifications: Sound-absorbing, fire-resistant.

• Lighting:

o Type: LED panel lights.

o Specifications: Energy-efficient, with a color temperature of 4000K (neutral white).

3.4.2 Room Dimensions:

The total area of remodeling is 930 square meters. The minimum requirement that has to be fulfilled are:

• Reception:

o Size: 40 square meters with a meeting room.

• Country Manager Offices:

o Size: 20 square meters.

• Managers Rooms:

o Size: 15 square meters each. 10 rooms.

• Large Meeting Room

o Size: 30 square meters.

• Small Meeting Room

o Size: 15 square meters each. 2 rooms

• Training Room

o Size: 60 square meters

• Open Workspace:

o Size: 540 square meters

• Break Room:

o Size: 30 square meters.

• Cleaning Storage

o Size: 5 square meters.

• IT Room

Notes

- This is not a request for quote.
- Submission of an EOI is not and shall not be deemed as MODEC's commitment to enter into any agreement with any Potential Supplier.

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- o Size: 20 square meters
- General Storage
- o Size: 5 square meters

3.4.3 Additional Details:

- Doors:
 - o Type: Glass doors with metal frames.
 - o Specifications: Soundproof, with secure locking mechanisms.
- HVAC System:
 - o Type: Centralized HVAC system.
 - o Specifications: reduct the air conditioner ducts according to the layout proposed.

Requirements

3.2 CONSTRUCTION MANAGEMENT:

- Team Coordination:
 - o Assemble and manage a skilled construction team, including architects, engineers, contractors, and subcontractors.
 - o Ensure all team members are fully briefed on the project requirements and timelines.
- Scheduling:
 - o Develop a detailed project schedule outlining all phases of the construction process.
 - o Monitor progress and adjust the schedule as necessary to ensure timely completion.

3.3 MATERIAL MANAGEMENT:

- Procurement:
 - o Source and procure all necessary materials, ensuring they meet the specified quality standards.
 - o Coordinate with suppliers to ensure timely delivery of materials to the construction site.
- Inventory Control:
 - o Maintain an accurate inventory of all materials and track their usage throughout the project.
 - o Ensure proper storage and handling of materials to prevent damage or loss.

Instructions

1. Potential Supplier who wishes to participate are required to proceed to MODEC vendor portal and reply our official RFI questionnaire on the following [link](#).
2. In order to reply the questions and formalize the EOI, the vendor needs to have its pre-registration done on the MODEC's Vendor Portal if this is the first access. If needed: www.modec.com/gysuppliers
3. Once pre-registration is completed, the vendor shall proceed to RFI wall as per the address mentioned on step 1, and then after a validation on the Tax Id reference and email (used for the pre-registration) the form will be opened, and answers will be accepted.
4. Vendor shall receive a confirmation when EOI is submitted.
5. Vendor shall monitor email notifications with updates about MODEC Guyana Inc evaluation for the EOI's received and applicable shortlisting for competitive process.
6. Please submit your final response with RFI form/EOI no later than 11/11/2024.

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