



# Request for Information

We are a global technology company, driving energy innovation for a balanced planet. We create amazing technology that unlocks access to energy for the benefit of all – Paving a path to net zero and beyond:

- Innovating in oil and gas
- Decarbonizing industry
- Delivering digital at scale
- Scaling new energy systems

We are energy innovators, pushing the limits of technology to deliver outstanding performance for our customers and stakeholders. In today's competitive global economy, we know that strong relationships with our suppliers are important to enable our ability to meet our own and our customers' needs.

Our preferred suppliers are those that collaborate with us in a professional, ethical, competitive, and cost-effective manner consistent with SLB policies, procedures, and business objectives.

SLB is seeking suppliers who can support the following:

## Scope: Commercial Coffee Machine Supply and Service

The objective is to identify suitable suppliers to supply, install, re-stock and maintain coffee machines at our premises based on a monthly rental, inclusive of the following:

1. Supply and installation of coffee machines at designated locations within our premises.
2. Such coffee machines to offer a variety of beverage options, such as regular coffee, decaffeinated coffee, specialty drinks and hot cocoa.
3. Daily/Regular re-stocking of coffee, creamer, milk, milk alternatives, sugar, sugar alternatives, and all other related supplies.
4. Daily/Regular cleaning of the coffee machine and associated accessories.
5. Routine maintenance and servicing of the coffee machines.
6. Timely response to any service quality incidents.

### Required Information:

- Company overview and experience in coffee machine provision.
- Beverage offering, including all alternatives and related items.
- Types and models of coffee machines available
- Re-stock and maintenance guidelines

### Interested companies are encouraged to:

- Register with the Centre for Local Business Development (CLBD)
  - Verification of registration must accompany any submissions.
- Include a company profile containing the following details with any EOI submitted.
  - Local Content Certification (with valid local content registration and certification), TIN Certificate, applicability to the scope of work.
- Email their Expression of Interest (EOI) along with the above-mentioned requirements to [GYSourcing@slb.com](mailto:GYSourcing@slb.com) before **29 July 2024**.
- Include the EOI scope name in the subject line of the email: "Commercial Coffee Machine Supply and Service"