



Request for Information

We are a global technology company, driving energy innovation for a balanced planet. We create amazing technology that unlocks access to energy for the benefit of all – Paving a path to net zero and beyond:

- Innovating in oil and gas
- Decarbonizing industry
- Delivering digital at scale
- Scaling new energy systems

We are energy innovators, pushing the limits of technology to deliver outstanding performance for our customers and stakeholders. In today's competitive global economy, we know that strong relationships with our suppliers are important to enable our ability to meet our and our customers' needs.

Our preferred suppliers are those who collaborate with us in a professional, ethical, competitive, and cost-effective manner consistent with SLB policies, procedures, and business objectives.

SLB is seeking suppliers who can support the following:

Scope: Light Vehicle Transport

The objective is to identify qualified supplies to provide light vehicle transport for Schlumberger Guyana Inc. (SLB) meeting the following requirements:

Commercial Scope:

A. Fixed monthly rental of the following vehicles, drivers and relief drivers were applicable:

Vehicles Required	Number of Vehicles	Route & Description
Full-sized sedan or Crossover or Sport Utility Vehicle	8	Staff housing/Hotel ↔ Office Staff housing/Hotel ↔ Airport Staff housing/Hotel ↔ Heliport
Commuter Bus or "Hiace" Bus or Grand Cabin 9-seater	4	Around Georgetown ↔ Office Staff housing/Hotel ↔ Corporate Events
	2	Staff housing/Hotel ↔ Airport

B. Fixed monthly rate – Transport Dispatcher Service:

- **Pre-Dispatch Activities:** Review and confirm schedules and routes, validate fatigue management.
- **Real-Time Dispatch Activities:** Monitor traffic conditions and adjust routes, Communicate with passengers about delays.
- **Post-Dispatch Activities:** Reporting, review trip logs.

Technical Scope:

C. **Seatbelts:** All Contractor Vehicles shall be fitted with 3-point seat belts for forward seating

D. **Telephones and other Network Enabled Devices:** A smartphone with data plan for proper tracking/ monitoring of the trip, base/dispatch, and request for assistance in any emergency but forbidden for use while driving.

E. **Driver Fitness and Alertness:** The contractor must provide a medical fitness to work for all drivers within SLB's Medical Fitness to Work Guidelines, including but not limited to:

- Drivers shall be screened for sleep disorders such as sleep apnea.
- All Contractors' Drivers must receive a vision check periodically.



- F. Fatigue Management:** Drivers shall adhere to the Driving Hours, and 16 Hours rule:
- Minimum 15-minute break for every two (2) hours of driving time.
 - Eight (8) hours of quality rest in a rolling 24hr period. May be broken into a maximum of two (2) rest periods.
 - Employees shall not drive after they have been awake for more than 16 hours in the previous 24-hour rolling period.
 - Maximum of Ten (10) hours total driving excluding commuting time; eleven (11) hours including any commuting time.
- G. Substance Abuse** SLB policy states that any person impaired using alcohol, controlled substances or drugs is prohibited from entering Schlumberger facilities, engaging in Schlumberger business, or operating Schlumberger equipment.
- SLB reserves the right to conduct substance abuse tests at the work site including at the point of departure and at the point of return. Tests will be conducted, in an appropriate manner and may be conducted without prior announcement.
- H. Driver Training and Certification:** Drivers must be in possession of a valid driver license for the type of the vehicle used:
- Drive with at least 4 years of prior experience with the respective vehicle type.
 - Driving record of the drivers shall be free of drug and alcohol violations, conviction for leaving the scene of a crash, suspended license, repeated citations, or crashes.
 - SLB will provide driving training for dedicated contractor drivers. All Dedicated Land Transport Contractor Drivers and call-out Drivers must attend this training.
- I. Journey Management:** SLB e-Journey system will be used for any field trip.
- Drivers must have appropriate means of communication and definition of check points with Schlumberger's Global or Dispatcher
 - Drivers will respect posted speed limit or speed limit imposed by SLB and have scheduled rest stops.
 - Items shall not be carried in the passenger compartment of any vehicle - Any vehicle with non-segregated storage shall be equipped with a cargo net or equivalent.
- J. Vehicle Specification and Safety Equipment:** Vehicles shall be fit for purpose based on an assessment of usage and be maintained in safe working order in line with manufacturers' specifications and local legal requirements.
- Contractor vehicles under Schlumberger contract/service agreement shall not exceed the following:
 - Five years in service or usage (and/or 100,000 -One Hundred Thousand- miles driven or 160,000 kilometers) for light vehicles, calculated from: the date the vehicle was initially put in service.
 - Contractor will be responsible for planned preventative maintenance.
- K. Contractor Management:**
- Supervisor or point of contact for administrative management, dispatching management accounting, driving management and dispatch management.
 - Reporting based on SLB requirements and frequency.
 - Provision of uniform or acceptable comfortable clothing, including but not limited to shirts for all drivers.
 - Compliance with Land transportation safety practice IOGP Report 365.
 - Quality Management System



L. Detailed Requirements for Vehicles:

1. NCAP 5-star related or equivalent.
2. Airbags (all possible, including side impact and side curtain)
3. 3-point seatbelts at a minimum
4. Seat lowering and seat belt securing device for air ride seats.
5. 4-wheel anti-lock brakes
6. Emergency parking brakes
7. Stability control technology
8. Daytime running lights.
9. Brake lamps, rear lamps, and a Centrally High Mounted Stop Lamp
10. High intensity lights on rear of vehicle for operations with reduced visibility (fog, blowing sand)
11. Intermittent rear marker light for vehicles used in convoy.
12. Front and rear flashing, hazard warning lamps
13. Directional turn signal lamps front and rear.
14. High intensity yellow/amber LED rear turn signals
15. Parting sensor and reversing camera
16. In-Vehicle Video Camera
17. Reflective tape on rear (pick-ups, SUV, utility trucks)
18. Reflective tape on rear and side, ref. DOT 49 CFR 395.13
19. Laminated glass windscreens and tempered/toughened glass side and rear windows.
20. Windshield wipers and washers
21. Side-impact protection and doors fitted with energy absorbing padding (FMVSS216, ECE- 95 or equivalent national regulation)
22. Vehicle colour: Light colours, such as white, silver, light grey.
23. High-back seats/head rests on all seats
24. Fold-down seats must be capable of restraining the forward movement of any passenger/load.
25. Driver's seat to be independently adjustable with a minimum of forward and rearward adjustment.
26. Seats to be of fabric material, and if fitted with seat covers, these shall be of fireproof and non-toxic fabric.
27. Rollover Damage Minimization Devices and Rollover Protection System
28. Headboards, sideboards, and tailboards fitted to light vehicles.
29. Single-piece rims
30. Reversing alarm system (102dB)
31. Fire extinguisher, minimum 5lb / 2kg.
32. Fire extinguisher, minimum 2lb/ 9kg.
33. Crash documentation kit.
34. First aid kit
35. Approved Driver Improvement Monitor
36. Full size spare tire, vehicle jack and wheel wrench
37. Flashlight /torch
38. Reflective vest for emergency situations
39. Hammers for smashing 'windows in case of emergencies [for shuttles]
40. Padded steering-wheel hub and collapsible steering column (FMVSS204, ECE 12.03, or equivalent national regulation)
41. Driver and passenger side external mirrors
42. Internal rear-view mirror
43. Serviceable air conditioning
44. Non-slip pedal pads for brake, clutch, and accelerator pedals
45. All instrumentation to be in the local unit of measurement- e.g., speedometer, fuel gauge, etc.

Interested companies are encouraged to:

- Register with the Centre for Local Business Development (CLBD)
 - Verification of registration must accompany any submissions.
- Include a company profile containing the following details with any EOI submitted.
- Local Content Certification (with valid local content registration and certification), TIN Certificate, applicability to the scope of work.
- Email their Expression of Interest (EOI) along with the above-mentioned requirements to GYSourcing@slb.com before **02 November 2024**.
 - Include the EOI scope name in the subject line of the email: **"Light Vehicle Transport"**

Disclaimer: This is a request for information and does not constitute a commitment or tender. Firms meeting majority of requirements are encouraged to respond