



CAREER OPPORTUNITY

Accounts Payable Clerk / Accounts Assistant

Applications are invited from suitably qualified persons to fill the vacant position of Accounts Payable Clerk / Accounts Assistant.

Minimum Qualifications:

- No less than five (5) subjects CSEC (Including Mathematics, Principle of Accounts, English)
- Completed Level 1 CAT Qualification

Experience/Skills:

- 2 or more years' experience in similar position
- Computer Literacy – Microsoft Office Suite
- Excellent Verbal & Written Communication skills
- Experience with accounting software and online platforms
- Solid understanding of basic principles of finance, accounting, and bookkeeping

Remuneration:

Will be determined based on applicant's qualification and experience.

Only shortlisted candidates will be contacted.

Applications along with three (3) professional references should be emailed to jramprasad@tigerrentalsguyana.com

CLOSING DATE FOR APPLICATIONS: 8 Feb 2023.