



SICIM Guyana Inc. has a vacancy for:

STOREKEEPER

OBJECTIVES:

- Coordinate with the Logistics Lead the management of stocks, control of inputs and outputs of materials.

RESPONSIBILITIES AND DUTIES:

- Warehouse management and organization.
- Conduct material inventories.
- Responsible for dispatch processes.
- Responsible for monitoring and communicating with central warehouse.
- Compliance with construction material requirements.
- Properly coordinate the collection processes between all the dependencies of the project.
- Monitoring and control of the company assets in the Project.
- Ensure the correct use of the assets assigned in the different areas.

EDUCATION AND SKILLS:

- High school degree/Technical preferred.
- Knowledge of MS Office package.
- Leadership.
- Commitment to safety rules.

EXPERIENCE:

- Minimum 02 years (proven) as Storekeeper (mandatory).

Please send your resume with the subject "**STOREKEEPER**" to: g.astete@sicim.eu

Also note, the closing date for applications is **June 9th, 2023**

Qualified candidates will be contacted.