

REQUEST FOR INFORMATION (RFI)
ON BEHALF OF GUYANA DEEP WATER OPERATIONS INC. (GDO)

TRANSPORTATION SERVICES (VEHICLE RENTAL WITH DRIVERS)



1. BACKGROUND

Guyana Deep Water Operations Inc. (GDO), hereinafter referred to as the "Company", a subsidiary of SBM Offshore is the operator of the Liza FPSOs'. SBM Offshore provides floating production solutions to the offshore energy industry, over the full product life cycle. The Company is market leading in leased floating production systems with multiple units currently in operation and has unrivalled operational experience in this field. The Company's main activities are the design, supply, installation, operation and the life extension of Floating Production, Storage and Offloading (FPSO) vessels. These are either owned and operated by SBM Offshore and leased to its clients or supplied on a turnkey sale basis.

2. GUYANESE CONTENT

Guyanese content development is the key factor to the success of our operation. We are committed in establishing Guyanese partnerships and develop Guyanese content. Thus, at technical and commercial similarities between bidders, we will consider the following preference:

1. Guyanese Company (*as per definition in BILL No. 21 of 2021, LOCAL CONTENT BILL 2021*)
2. Guyanese-owned, registered in Guyana

It is our commitment for long-term sustainability to create social and commercial benefit back to Guyana whenever possible without jeopardizing the HSSE & Quality of the products and services to be delivered as well as for our crew & facilities. Companies answering the RFI will have to present their involvement for the Guyana community and/or any involvement in sustainability project or development in Guyana.

3. OBJECTIVES

This request for information (RFI) seeks technical and operational information from suppliers for meeting the Company's bid selection requirements for Transportation Services.

This RFI has several objectives:

1. We may use responses from you and the other participants to validate and further develop Company's recommendations for the Request for Quotation (RFQ) for Transportation Services. The RFI process allows us to seek your input and develop a list of qualified bidders before structured bid rules take effect.
2. Second, the RFI process provides you an opportunity to begin developing your responses to some of the potential requirements if you are selected for the RFQ.

Finally, depending on responses from you and the other participants, the Company may unbundle the services described in this RFI and in a future RFQ (Request For Quotation) into several enabling agreements that may be awarded to more than one bidder.

4. SCOPE OF SUPPLY

a. Description

Transportation Services (Vehicle Rental with Drivers), the objective of this scope is to provide vehicles with skilled personnel for our daily onshore operations.

b. Scope of Supply Requirement(s)

This scope of services and requirements are as follows:

Rental of Vehicles:

- Supplier shall provide Vehicles for office use and expatriate families in country, the current fleet consists of Sedans, SUV (X-Trails or equivalent) and Mini-Busses (10 Passengers) respectively.
- Supplier to ensure these vehicles are fully equipped with the necessary HSSE equipment required for both Driver and Passenger safety.
- Supplier shall ensure all vehicles are equipped with a Fleet management System which includes GPS tracking, roll detection and impact detection, **kindly provide proof of same.**
- Supplier shall maintain the upkeep of the vehicles and manage the fuel consumption, logs shall be kept and reported. **Kindly provide proof of log schedule for vehicle maintenance and fuel consumption.**

Drivers:

- Supplier shall provide trained/skilled drivers, they must be trained in First Aid/CPR/AED, Defensive Driving – **Kindly provide proof of certificates.**

- Supplier shall provide driver service from Mondays to Saturdays for Twelve (12hrs) per day 7:00 am to 7:00 pm respectively, Sundays and Holidays shall be included upon requests and treated as overtime.
- Supplier shall ensure all drivers are uniformed and provided with the relevant equipment/PPE/Uniform needed whilst on the job.

Reporting/ Administration:

- Supplier shall assign logistics personnel, emails and contact numbers, that will liaise with the internal Personnel Logistics team to ensure the daily operations are being carried out effectively and smoothly.
- Supplier to indicate if they have a defined drug and alcohol testing program for their drivers, this is to ensure the safety of all persons onboard.
- Supplier to indicate if they have a defined protocol for Accident investigations.

NB: The provision of the above in the RFI submission is pertinent to be qualified for the next stages (Request for proposal) of this supply.

TIMETABLE

TIMETABLE		
Bid Package Identification	RFI Issuance date	RFI Due Date (5pm GYT)
	25 th July, 2022	8 th August, 2022

*Bid package opportunities may subject to change at the discretion of GDO without prior notice.

Please be informed if you don't reply to our Request For Information (RFI) within the expected time frame, or you miss to provide required documentation, your company may not be considered for this supply.

5. RFI INSTRUCTIONS

Bidder shall not contact any other employee of GDO who are in any way related to this RFI process during this RFI process, unless otherwise specifically instructed.

5.1. Deliverables

- 5.1.1. Bidder shall fill and return the **COMPANY INFORMATION** document provided
- 5.1.2. Bidder shall sign and return the **NON-DISCLOSURE AGREEMENT** document provided
- 5.1.3. Bidder shall provide the **SCOPE OF SUPPLY REQUIREMENTS'** documents, under 4. SCOPE OF SUPPLY, if mentioned
- 5.1.4. Bidder shall provide additional information using prescribed forms or templates when specifically instructed

5.2. Registrations

- 5.2.1. Bidder shall register in the **Centre For Local Business Development (CLBD)** in Guyana

6. DELIVERY

- 6.1. All documents required shall be delivered at the following email address before the RFI Due Date, **8th August, 2022 COB (Close Of Business, 5:00 PM). No delay or extension will be granted.**

Kristie.Salaru@sbmoffshore.com

- 6.2. The email title format must respect as follow: **GDO-SCM-007 Transportation Services (Vehicle Rental with Drivers) RFI – Your Company Name — Final RFI Submission**
- 6.3. Your e-mailed responses should be limited to a reasonable size (<15MB). If the response is >15MB, then multiple submissions <15MB are acceptable.

7. FOLLOW-UP PROCESS

Upon screening of your company details with Centre of Local Business Development (CLBD) portal, you will receive pre-qualification questionnaires from GDO. It is within your responsibility to meet the necessary deadline to go further for consideration. During this time, you may still receive Request for Quotations (RFQs), but final award will ONLY be to qualified companies.

8. DISCLAIMER

This RFI is not an invitation to tender for the described Scope of Supply. GDO has no commitment or obligation, implied or otherwise, to issue a tender or enter a contract related to the described Scope of Supply. Participation in this RFI exercise does not construe or imply any commitment to any party or entitle any party to any indemnity or any form of payment from GDO.

Sincerely,

GUYANA DEEP WATER OPERATIONS INC.