

Vendor:	Stena Carron Drilling Limited (Guyana Branch)
Reference Number:	STENA GUY100
Title:	Provision of Local Personnel
Issue Date:	01/09/2022
Close Date:	24/09/2022

EXPRESSION OF INTEREST (EOI):

COMPANY OVERVIEW

Stena Drilling is one of the world's foremost independent drilling contractors with a fleet of consisting of 4 Ultra-Deepwater Drillships and 2 Semi-submersible Rigs operated globally from our head office in Aberdeen, United Kingdom.

1.0 - INTRODUCTION

Stena Carron Limited (Guyana Branch) ("Stena") is seeking qualified contractors ("Candidates") to submit an Expression of Interest ("EOI") for the supply of experienced and trained, Offshore Drilling Personnel, and by extension all associated management, personnel, processes, materials, tools, equipment, applicable certifications and facilities, needed to execute ancillary services, collectively the "Services", in support of Stena Carron and Stena DrillMAX Drill ships currently operating offshore Guyana.

For clarity, the project is subject to change or cancellation at any time and Stena is under no obligation to proceed with a Request for Proposal ("RFP") or to award a Contract as a result of either the EOI or RFP processes.

Further, participation in the EOI process, in and of itself, does not guarantee inclusion in any RFP list or competitive process that may occur subsequent to the EOI.

2.0 - SCOPE

Each Candidate is required to demonstrate that it is able to fully execute the Services described herein during the timeframes provided in Section 2.2 and must be able to demonstrate previous experience and/or capability in the delivery of such Services. All expenses incurred by the Candidates relating to this request for EOI or subsequent RFP shall be the Candidate's responsibility.

2.1 – GENERAL SCOPE OF WORK

The Scope of Work shall include, but not be limited to, the provision of Offshore Drilling Personnel, as well as all associated ancillary services required to support Stena's planned drilling activity in Guyana. Candidates will be required to comply with all legal and regulatory requirements, including the regulations set out by Maritime Labour Convention, regulated by the MCA and Local Maritime Governing Agency. Candidate will also be required to comply with ISO 9001 Quality Standards, which are the standard and practices Stena Drilling adheres too. If selected to participate in any resultant competitive sourcing process they will be requested to illustrate their ability to do so.

For clarity, the provision of Offshore Drilling Personnel shall include, but is not limited to, the following:

- Sourcing, screening and interviewing of proposed Offshore Drilling Personnel
- Completing relevant background checks including referencing, right to work
- Obtaining and collating relevant certification and identification
- Assisting with interview arrangement, hiring and onboarding of personnel

- Assisting to arrange pre-employment medical(s), and relevant training courses
- Creation and issuance of Seafarers Employment Agreements, in line with requirements set out by MCA or local Marine Governing Authority
- Operation of local HR/Recruitment on-call facility 24/7

2.2 - SCHEDULE

The term of award of Manpower provision will be for a duration of 12 months, will option for both parties to extend.

2.3 - PERSONNEL

All personnel proposed for Services execution must be competent, skilled, and in possession of the appropriate qualifications and certifications to execute the Services described herein.

3.0 – MINISTRY OF NATIONAL RESOURCES – LOCAL CONTENT SECRETARIAT

Candidates must comply with the provisions of the Local Content Act 2021 as published by the Local Content Secretariat Unit of the Ministry of National Resources. Candidate must provide valid certificate of registration issued by Secretariat.

4.0 - EQUAL OPPORTUNITY REQUIREMENTS

Stena is an equal opportunity employer and as such support's diversity in the workplace. Successful Candidates, suppliers and subcontractors will be required to undertake a commitment to support diversity in execution of work on the Stena Project.

5.0 - HEALTH, SAFETY AND ENVIRONMENT REQUIREMENTS

Stena is committed to providing a safe, healthy, and environmentally sound workplace for employees, contractors and subcontractors. Interested Candidates must have a comprehensive management system that addresses health, safety, environment, and quality that meets, at a minimum, all requirements of Stena and required regulatory processes. All Candidates will be required to complete an HSE questionnaire if selected to participate in any resultant competitive sourcing process.

6.0 - SUBMISSION DETAILS AND REQUIREMENTS

6.1 - SUBMISSION FORMAT

Responses for each of the submission requirements specified below are requested to be comprehensive but concise. Stena requests that Candidates ensure that any and all documents submitted as part of its EOI package are labelled and numbered in accordance with the submission requirement heading in Section 6.2 - Submission Requirements.

6.2 - SUBMISSION REQUIREMENTS

All EOI submissions shall include the following information and shall be presented in the following order:

1. Company Information
 - a. Brief company profile:
Ownership information / Management & Staffing Structure
 - b. Candidate representative information (designated as the single point of contact):
Name / Title / Direct Phone Number / Mobile Number / E-mail Address
 - c. A high-level description of Management System including Table of Contents (HSE, Quality, Risk Management, Asset / Maintenance, etc.)
 - d. Organizational support structure (both local and global).
2. HSE
 - a. Candidate is to supply the details of their businesses internal level one HSE policy.
3. Technical Details and Capability
 - a. Candidate is to provide a brief capability statement, outlining its previous experience (regionally and globally) as well as its capabilities as it relates to execution of Services described in Section 2. All information outlined herein is requested to be addressed in the response. The information provided should, at a minimum, address or provide the following:

- Summary of applicable experience in all elements of the delivery of Services (from planning through to execution)
- Evidence of holding relevant and required insurance, including Professional Indemnity Insurance, (amount to be confirmed), General 3rd Party Insurance (amount to be confirmed), Employers Liability Insurance, or equivalent (amount to be confirmed).
- Evidence of holding required Local Maritime Governing Agency certificate of conformity, inline with Maritime Labour Convention 2006 regulations, or evidence of application of intent to obtain.
- Previous experience supplying Offshore Drilling Personnel under Service Level Agreements with other Operators, Drilling Contractors, O&G Contractors and large project operators.

- b. Candidate is to provide any additional information, either relating to the delivery of the Services or Candidate's organization, that might be of particular interest to Stena in relation to the company's impending Deepwater drilling program.

4. Financial Capability

Candidate is to provide a statement verifying its organizational financial stability and complete a Financial Questionnaire if selected to participate in any resultant competitive sourcing process.

5. Services Delivery Location(s)

Candidate is to confirm the existence of a local premises in Guyana (or commitment to opening one in support of regional operations). Candidate is to detail where key activities, including all activities and support services associated with supplying Offshore Drilling Personnel, will take place. Where applicable, Candidate is requested to identify in-country capabilities for all activities associated with Services execution.

6.3 - SUBMISSION CLOSING DATE & COMMUNICATION INSTRUCTIONS

- Interested Candidates shall confirm by email to sdlmanpowerguyana@stena.com its intent to submit by close of business (Guyana Time) on 15/09/22. Upon receipt of Candidate's EOI submission Stena will return with confirmation of receipt.
- Following submission of the Candidate's intent to submit, interested Candidates must submit all requested information and deliverables for this EOI in PDF format by 17:00 Guyana Time on 29/09/2022 (the "Closing Date").
- Any interviews, clarification questions raised and any verification of Candidate's submissions will be recorded for later reference to ensure clarity during the evaluation phase. All clarification interviews, if conducted, will be undertaken at Stena's office and/or Candidate's offices, as determined by Stena.
- General inquiries which do not pertain directly to the scope of work described in this EOI must be directed via our contact page at: www.stena-drilling.com
Only those inquiries related to the scope of work contained within the EOI can be addressed by the Stena Contact specified in Section 6.3(a).
- Candidates submitting a response specifically acknowledge that this EOI does not create any legal obligations, relationships or contract, or be construed to do so between Stena and Candidate.
- Stena reserves the right in its sole discretion to have further discussions with one or more of the interested Candidates and shall not be obligated under any circumstance to proceed with any subsequent competitive sourcing process or contract.